



Small Office/Home Office Computer Management

Certificate: NIACC

Business Division

Credit
11 semester hours

Contact:
Mary Mosiman
641-422-4149
mosimmar@niacc.edu

Program Description

The SOHO certificate will provide you a great foundation to move into an IT program or add skills to your resume. You'll make real-world connections between the classroom, the lab, and the work setting. Your teachers will work together as a team to make you job ready or prepare you to continue your education in a technology program.

Admission Requirements

- NIACC Application for Admission
- High school transcript or GED scores
- ACT scores or COMPASS assessment
- Other college transcripts

Curriculum

BCA-170 Personal Information Management
GRA-299 Electronic Portfolios
NET-112 Home/Office Computer Management
NET-117 Home/Office Network Management

Program Fees

Tuition & Fees	\$1,278.75
Books	varies
Other fees	<u>none</u>
Total	\$ varies

Career Potential

NIACC Information Technology certificates are designed to give you foundational skills to help you get ahead in the work world. And, if you choose to further your education at a later date, all of your certificates transfer into two-year degree Information Technology programs at NIACC