

MINUTES
NORTH IOWA AREA COMMUNITY COLLEGE BOARD OF DIRECTORS
Regular Board Meeting | April 20, 2023

HELD: 7:00 p.m. NIACC Campus – Pierce Administration Building– Room 100 – 500 College Drive – Mason City, Iowa
7:00 p.m. Public Hearing for FY 2024 Public Budget

1.0 Preliminary/Information Items

A. Call to Order and Declaration of Quorum – President Steffens called the meeting to order at 7:00 p.m. A quorum was declared with the following persons in attendance.

MEMBERS PRESENT:

- 1 - David Steffens, Jr., Lake Mills
- 2 - Cathy Rottinghaus, Charles City
- 3 – David Moore, Clear Lake
- 4 - John Rowe, Mason City
- 5 - Doug Krabbe, Osage
- 6 – Andy Julseth, Northwood
- 7 – Stephanie Nettleton, Mason City
- 8 – Debra Hill, Garner
- 9 – Nicki Prantner, Hampton

MEMBERS ABSENT:

EXECUTIVE OFFICER: Dr. Steven Schulz

BOARD SECRETARY: Mindy Eastman

RECORDING SECRETARY: Abby Donald

VISITORS:

- ♦ Dr. Erin Shaw, Interim VP of Academic Affairs and Student Learning
- ♦ Dr. Shelly Schmit, VP of Organizational Development and Human Resources

The regular meeting of the NIACC Board of Directors was recessed at 7:00 p.m. A motion was made by Director Krabbe and seconded by Director Julseth to open the FY2024 Public Budget Public Hearing. Ayes – all. Motion carried.

Public Hearing for FY2024 Public Budget – President Steffens asked if anyone wished to speak regarding the Public Hearing. No correspondence was received and no one wished to speak. A motion was made by Director Nettleton and seconded by Director Prantner to close the FY2024 Public Budget Public Hearing. Ayes – all. Motion carried. The Public hearing was closed and the regular NIACC Board of Directors meeting was reconvened at 7:01 p.m.

B. Additions to the Agenda and Adoption of the Agenda - A motion was made by Director Rottinghaus and seconded by Director Moore to adopt the agenda. Ayes – all. Motion carried.

2.0 Board Items

A. Community Colleges for Iowa Report Update – ♦ Director Rottinghaus gave the board information about a trustee webinar put on by the Community Colleges today. Webinars can be found on Community

College for Iowa's website. Director Rottinghaus informed the Board that the Iowa Board of Trustee Conference registration is now open. The conference is July 19-20 and is hosted by Kirkwood in Cedar Rapids this year. Abby will reach out to you and will coordinate arrangements.

B. Legislative Report - ♦ Dr. Schulz reported on the following legislative updates: ♦ A current bill allowing guns on campus in parking lots, which the community colleges lobby opposed, is likely to pass. Director Moore added that he appreciated the bill tracker that Dr. Schulz sends out weekly

C. Reminder: NIACC Commencement May 5, 2023 – Dr. Schulz reminded Board members of the NIACC commencement ceremonies on May 5, 2023. There are four ceremonies and instructions for Board members will be forthcoming.

C. Board Member Forum –Director Hill questioned how the simulation room has been received. Dr. Schulz reported there have been multiple requests for tours of the facility.

D. Agenda Items for May Board Meeting – No agenda items were requested.

3. CONSENT AGENDA – President Steffens asked if anyone would like to discuss or remove items from the Consent Agenda. A motion was made by Director **Julseth** and seconded by Director Hill to approve the Consent Agenda. Ayes-all. Motion carried.

A. Approval of Minutes

I. Workshop Meeting Minutes and Regular Meeting Minutes – March 14, 2023

B. Financial Report and Actions

I. Bills for the Month of March 2023 and Budget Statements through March 31, 2023 – Director Julseth reviewed the bills this month and found them to be in order.

II. Third Quarter Investment Report

C. Personnel Items – The personnel recommendations were included in the Board packet.

I. Retirements, Resignations, Terminations, Authorizations, Appointments, Other

4.0 Action Items

A. Request for the Approval of the FY2024 Public Budget – A copy of the FY2024 Public Budget from Mindy Eastman was included in the Board book. Mindy requested the approval of the proposed budget. A motion was made by Director Moore and seconded by Director Julseth. To approve the FY2024 Public Budget. Ayes- all. Motion carried.

B. Request for Approval of FY23 Equipment Request – A memorandum from Mindy Eastman was included in the Board book requesting approval of the FY23 Equipment Request. The items included the following:

- Aluminum 3D Event Letters for Marketing Department

A motion was made by Director Nettleton and seconded by Director Rottinghaus to approve the FY2023 Equipment Request. Ayes-all. Motion Carried.

C. Request for Approval of the Redistricting Map – A motion was made by Director Rowe and seconded by Director Krabbe to approve the redistricting map issued by the Secretary of State for North Iowa Area Community College. Ayes – all. Motion Carried.

5.0 Additions to the Agenda – There were no additions to the agenda.

6.0 President's Report – Dr. Schulz reported on the following: ♦ Dr. Schulz thanked the Board for their time today ♦ CTE signing day was. NIACC had 49 participants, and 300 people were there to support the students. ♦ Quodlibet is on Saturday at 7:30 p.m. and Sunday at 2:00 p.m. ♦ Pathways to Success event is on 4/28 at 2:00 p.m. Jim Johnson is an outstanding alumnus honoree. Dr. Schulz invited Board members to a reception for Jim on Thursday night at 5:30. Mary Wendt is the distinguished alumnus awardee she retired in December 2022 after 46 years at NIACC. ♦ The pinning ceremony for nurses is May 5, at 11:15 following the nursing commencement ceremony ♦ May 8 is the spring grill. Longevity awards and retirees will be recognized. There will not be a large retiree reception in the activity center this year as the two retirees are not able to attend. ♦ Dr. Schulz estimates that SGA will be 7.5 million which is a 3.5% increase.

7.0 Adjournment - A motion was made by Director Prantner and seconded by Director Moore to adjourn the meeting. Ayes-all. Motion carried. The meeting adjourned at 7:18 p.m.

Respectfully submitted,

David Steffens, Jr., President
NIACC Board of Directors

Mindy Eastman, Secretary
NIACC Board of Directors