MINUTES NORTH IOWA AREA COMMUNITY COLLEGE BOARD OF DIRECTORS Special Board Meeting | April 04, 2024

HELD: 6:00 p.m. NIACC Campus – Pierce Administration Building– Room 100 – 500 College Drive – Mason City, Iowa

1.0 Preliminary/Information Items

A. Call to Order and Declaration of Quorum – President Rottinghaus called the meeting to order at 6:00 p.m. A quorum was declared with the following persons in attendance.

MEMBERS PRESENT: 1 - David Steffens, Jr., Lake Mills 2

- Cathy Rottinghaus, Charles City 3

David Moore, Clear Lake
4 - John Rowe, Mason City
5 - Doug Krabbe, Osage
6 - Andy Julseth, Northwood
7 - Stephanie Nettleton, Mason City 8 - Debra Hill, Garner

9 – Nicki Prantner, Hampton

MEMBERS ABSENT::

BOARD SECRETARY: Mindy Eastman

RECORDING SECRETARY: Abby Donald

VISITORS: ◆ Patti Hanson, Dean of Continuing Education and Economic

Development

<u>B. Additions to the Agenda and Adoption of the Agenda</u> - Director Steffens moved to add the appointment of a salary committee to the agenda. A motion was made by Director Krabbe and was seconded by Director Steffens to adopt the agenda. Ayes – all. Motion carried.

2.0 Action Items

A. Request for the Approval of Swine Education Center Bid Award – Mindy Eastman reported that two bids were received for the Swine Education Center/Farm Lab Facility – Phase 2 project. The low-based bid of \$1,688,202.83 + \$72,376.35 alternate was from Midwest Livestock Systems, LLC. Mindy requested approval to accept Midwest Livestock Systems, LLC. Director Steffens made a motion and seconded Director Rowe to approve the Swine Education Center Bid Award. Aye—all. The motion carried.

B. Request for Approval of NIACC Swine Education Center Contract – A memorandum from Mindy Eastman was included in the Board book requesting approval of the Swine Education Center contract with Midwest Livestock Systems, LLC. Director Rowe made a motion and was seconded by Director Krabbe to

approve the Swine Education Center Contract. Aye—all. The motion carried.

- C. Request for Approval of Dog Grooming Facility Lease—A memorandum from Patti Hanson was included in the Board book requesting approval of the Dog Grooming Facility Lease. The lease agreement is with Tierney Downtown, LLC. Director Rowe made a motion, seconded by Director Nettleton, to approve the lease with Tierney Downtown, LLC for the Dog Grooming Facility. Aye-all. The motion carried.
- D. Discussion of President Candidates and Employment Agreement for President of NIACC Closed Session per Iowa Code 21.5(1)(i)(2024) - The regular meeting of the NIACC Board of Directors was recessed at 6:08 p.m. Director Hill made a motion and was seconded by Director Julseth and unanimous to recess the regular NIACC Board meeting and go into closed session personnel discussion.

The roll was called, and the vote was: **Director Steffens Director Rottinghaus** Director Moore Director Rowe Director Krabbe

Director Julseth

Director Nettleton

Director Hill

Director Prantner

Yes = 9 No = 0 Absent = 0; motion carried.

There was consensus to reconvene the regular meeting at 7:48 p.m.

- 3.0 Additions to the Agenda President Rottinghaus appointed Director Steffens and Director Julseth to serve on the salary committee. She will join them on the committee.
- 4.0 Adjournment Director Krabbe made a motion, and Director Moore seconded to adjourn the meeting. Ayes – all. The motion carried. The meeting adjourned at 7:51 p.m.

Respectfully submitted,	
Cathy Rottinghaus, President NIACC Board of Directors	_
Mindy Eastman, Board Secretary	
NIACC Board of Directors	