



August | Meeting Minutes

North Iowa Area Community College Board of Directors

8/20/2026 6:00 PM

NIACC Campus | 500 College Drive, Mason City, IA

Pierce Administration Building Room 100

I. Preliminary/Information Items

A. Call to Order and Declaration of Quorum

President Julseth called the meeting to order at 6:03 PM. A quorum was declared with the following persons in attendance.

Members Present:

1-David Steffens	2- Kurt Herbrechtsmeyer	4- John Rowe
5- Willie Weis	6- Andy Julseth	7- Stephanie Nettleton
8- Debra Hill	9-Nicki Prantner	

Members Absent: 3 – Mark Paca

Executive Officer: Joel Pedersen

Board Secretary: Abby Donald

Board Treasurer: Mindy Eastman

Visitors: Michelle Bamrick, Patti Hanson, Dr. Laurel Klinkenberg, Dr. Rachel McGuire.

B. Additions to the Agenda and Adoption of the Agenda

President Julseth asked for a motion to approve the agenda. Motion moved by Director Steffens, and seconded by Director Prantner. Ayes- All. Motion approved.

II. Board Items

A. Community Colleges for Iowa Report

Director Hill reported that the CCFI convention and tradeshow will be held December 1st-3rd. Ryan Roberts is our government relations contact at Community Colleges for Iowa and shares legislative updates. Kate Walton is our lobbyist and does a great job keeping the board up to date. The next CCFI board meeting is a meeting next Thursday.

B. Legislative Report

Joel will meet with legislators beginning in September.

C. Joint Board Meeting | Thursday, September 17, 2026

Abby Donald shared that the joint board meeting with the Foundation and Alumni Boards is next month. We will hold the regular college board meeting at 5:00 PM, joint dinner at 6:15, and joint board meeting at 7:00 PM.

D. Board Member Forum

Director Hill shared that Plas-Tech is a finalist in the SBA national competition. The Garner-Hayfield-Ventura schools are being remodeled. A new Christian daycare near the high school is wonderful. Dave Zrostlik made a significant contribution and continues to give back to the community.

E. Agenda Items for September Board Meeting

No agenda items were requested.

III. Consent Agenda

President Julseth asked if anyone would like to discuss or remove items from the Consent Agenda. President Julseth asked for a motion to approve the consent agenda. Motion moved by Director Nettleton and seconded by Director Weis. Ayes - all. Motion carried.

A. Approval of Minutes

1. Workshop and Regular Board Meeting Minutes - July 16, 2026

B. Financial Report and Actions

1. Bills for the Month of July 2026 and Budget Statements through July 31, 2026

Director Julseth reviewed the bills and found them to be in order.

2. Year-End Financial Reports

C. Personnel Items

The personnel recommendations were included in the Board packet.

1. Retirements, Resignations, Terminations | Authorizations | Appointments | Other

D. Action Items

1. 2026-2027 Contract for Educational Services for Concurrent Enrollment Career Link Programs & Courses
 - a. Belmond-Klemme Community School District
 - b. Central Springs Community School District
 - c. Charles City Community School District
 - d. North Butler Community School District

IV. Action Items

A. Request for Approval of FY27 Major Purchase Requests

A memorandum from Mindy Eastman was included in the board book requesting approval of the FY27 major purchase requests. The items included the following:

Elevator Replacement - \$129,635.00	Cantilever Rack + add on unit - \$4,375.00
Chemistry Dishwasher - \$17,000.00	Network Refresh - \$57,460.00
Simulation Manikins - \$59,595.00	Aruba Central Upgrade - \$74,749.00
Trojan Mascot - \$20,000.00	Synology NAS - \$63,840.00
Strut Tamer 2 Extreme - \$1,800.00	Nutanix Prod Hardware Upgrade - \$253,700.00
Semi Tractor Trailer - \$30,000.00	Nutanix VDI Hardware Upgrade - \$80,000.00
Press tool & attachments - \$17,381.00	Microscopes for Franklin Co. Center - \$18,680.00
360MP Welders (2) - \$15,800.00	Snap-On Coolant Service Machine - \$3,530.00
Atrium Campus - \$80,792.00	Franklin Co. Center Furniture - \$21,535.00
Fiber Upgrade - \$25,500.00	
Milwaukee Tools - \$12,388.00	

President Julseth asked for a motion to approve the FY27 Major Purchase Request. Motion moved by Director Weis and seconded by Director Prantner. Ayes - all. Motion carried.

B. Request for Approval of FY2027 Working Budget

Mindy Eastman requested approval of the FY27 working budget, which was included in the Board book. Mindy reviewed the budget with the Board members.

President Julseth asked for a motion to approve the FY27 Working Budget. Motion moved by Director Steffens and seconded by Director Nettleton. Ayes - all. Motion carried.

C. Request for Approval of MacNider Property Listing Agreement

A memorandum from Mindy Eastman was included in the board book requesting approval of the MacNider Property Listing Agreement.

President Julseth asked for a motion to approve the MacNider Property Listing Agreement. Motion moved by Director Rowe and seconded by Director Hill. Ayes - all. Motion carried.

D. Request for Approval of Change Orders - Athletic Facilities

A memorandum from President Pedersen was included in the Board book requesting approval of the athletic facilities change orders totaling \$202,708.33.

President Julseth asked for a motion to approve the change orders for the athletic facilities. Motion moved by Director Steffens and seconded by Director Rowe. Ayes - all. Motion carried.

E. Request for Approval of 28E with Mason City Community School District for Employee Sharing Agreement

A memorandum from Joel Pedersen was included in the board book requesting approval of the 28E employee sharing agreement with Mason City Community School District.

President Julseth asked for a motion to the 28E agreement with Mason City Community School District. Motion moved by Director Nettleton and seconded by Director Herbrechtsmeyer. Ayes-all. Motion carried.

V. Additions to the Agenda

There were no additions to the agenda.

VI. President's Report

President Pedersen shared updates on dorm occupancy, new security personnel, and a tentative plan for the October Board retreat: staff panel, solar, and legislative changes' impact on the budget.

VII. Adjournment

Director Julseth asked for a motion to adjourn. Motion moved by Director Nettleton and seconded by Director Rowe. The meeting adjourned at 6:38 PM

Respectfully submitted,

Andy Julseth, President
NIACC Board of Directors

Abby Donald, Board Secretary
NIACC Board of Directors