July | Meeting Minutes

North Iowa Area Community College Board of Directors
7/16/2026 6:00 PM
NIACC Campus | 500 College Drive | Pierce Administration Building Room 100

I. Preliminary/Information Items

A. Call to Order and Declaration of Quorum

President Julseth called the meeting to order at 6:06 PM. A quorum was declared with the following persons in attendance.

Members Present:

2- Director Herbrechtsmeyer	3 – Director Paca	4- John Rowe
5- Willie Weis	6- Andy Julseth	7- Stephanie Nettleton
8- Debra Hill	9-Nicki Prantner	

Members Absent: 1-David Steffens
Executive Officer: Joel Pedersen
Board Secretary: Abby Donald
Board Treasurer: Mindy Eastman
Visitors: Dr. Rachel McGuire.

B. Additions to the Agenda and Adoption of the Agenda

President Julseth asked for a motion to approve the agenda. Motion moved by Director Nettleton and seconded by Director Prantner. Ayes- All. Motion approved.

C. President's Goals

President Pedersen shared the following goals for the period from July 1, 2026, to June 30, 2027.

1. Construction of a new athletic complex and performing arts upgrades
2. Continue progress on opening a dental hygiene program, Fall 2028
3. Focus on increasing enrollment with adult learners.
4. Increase enrollment at Career Academies
5. Navigate potential impacts of property tax legislation.
6. Integrate new security personnel resources on campus.
7. Plan, execute, and support a new plan focused on faculty support and improving teaching and learning.
8. Complete and communicate a 5-10-year vision of upgrades to main campus facilities, working closely with my board and stakeholders
9. Create a new vision and implement a plan focused on campus beautification, focused on outside spaces and grounds.
10. Continue to support and challenge the NIACC Foundation to reach a new level of excellence

11. Continue to focus on collaborating with K-12 partners on programs and increasing enrollment
12. Improve outcomes with all athletic, music, and art programs at NIACC.

President Julseth asked for a motion to approve the President's goals for FY2027. Motion moved by Director Rowe and seconded by Director Hill. Ayes - all. Motion carried

II. Board Items

A. Community Colleges for Iowa Report

Director Hill reported on the trustee conference held at Iowa Valley Community College District, highlighting AI use in nursing, legal reminders from F3 Law about board communications and website accessibility, and concerns about vexation requests. She reminded board members of the trade show this December and a combined conference and trade show in November 2027.

B. Legislative Report

President Pedersen shared legislative updates, including work on concurrent enrollment funding and engagement with K-12 groups, and noted Director Hill's new role as president of the Community College for Iowa Board.

C. Board Member Forum

Director Prantner shared that the ribbon-cutting for the new career center in Hampton was fantastic and very encouraging.

D. Agenda Items for August Board Meeting

No agenda items were requested.

III. Consent Agenda

President Julseth asked if anyone would like to discuss or remove items from the Consent Agenda. President Julseth asked for a motion to approve the consent agenda. Motion moved by Director Rowe and seconded by Director Paca. Ayes - all. Motion carried.

A. Approval of Minutes

1. Workshop and Board Meeting Minutes June 18, 2026

   Workshop and Regular meeting minutes June 18, 2026.

2. Special Board Meeting June 30, 2026

B. Financial Report and Actions

1. Bills for the Month of June 2026 and Budget Statements through June 30, 2026

   Director Weis reviewed the bills and found them to be in order.

2. Fourth Quarter Investment Report

C. Personnel Items

The personnel recommendations were included in the Board packet.

1. Retirements, Resignations, Terminations | Authorizations | Appointments | Other

D. Action Items

1. 2026-2027 Contract for Educational Services for Concurrent Enrollment Career Link Programs & Courses
   a. Clear Lake Community School District
   b. Forest City Community School District
   c. Hampton-Dumont Community School District
   d. Lake Mills Community School District
   e. Mason City Community School District
   f. North Iowa Community School District
   g. Northwood-Kensett Community School District
   h. Osage Community School District
   i. Rudd-Rockford-Marble Rock Community School District
   j. Saint Ansgar Community School District
   k. West Fork Community School District
   l. West Hancock Community School District
2. 2026-2027 Contract for Educational Services for Provision of an Entrepreneurship Academy
   a. West Hancock Community School District
3. Request for Approval of 28E Agreement with Garner Hayfield Ventura Community School District for Employee Sharing Agreement

IV. Action Items

A. Request for Approval of FY2027 Major Purchase Request

A memorandum from Mindy Eastman was included in the board book requesting approval of the FY27 major purchase request. The items included the following:

Weight Room Equipment - $40,423.33
Mini Pitch Elevation Change - $29,475.00
West Pond Additional Work - $31,975.00
EQ Training Materials - $17,068.00

President Julseth asked for a motion to approve the FY27 Major Purchase Request. Motion moved by Director Prantner and seconded by Director Hill. Ayes - all. Motion carried.

B. Request for Approval of Design Partnership Agreement with Bergland + Cram

A memorandum from Mindy Eastman was included in the board book requesting approval of a Design Partnership Agreement with Bergland + Cram for Phase I planning and design services related to a proposed Workforce Training Center on the Mason City campus. The agreement includes conceptual design, budgeting, project estimating, site planning, and preparation of materials required to support the College's application for Economic Development Administration (EDA) grant funding for the project. The proposed Workforce Training Center would provide additional lab and classroom space to support workforce training needs.

President Julseth asked for a motion to approve the Design Partnership Agreement with Bergland + Cram. Motion moved by Director Rowe and seconded by Director Herbrechtsmeyer. Ayes - all. Motion carried.

C. Request for Approval of Lease with Central Rivers AEA

A memorandum from Joel Pedersen was included in the board book requesting approval of the lease with Central Rivers AEA for the aviation program.

President Julseth asked for a motion to approve the lease with Central Rivers AEA. Motion moved by Director Herbrechtsmeyer and seconded by Director Prantner. Ayes - all. Motion carried.

D. Annual Designation of Official Posting of Board Meeting Notice Location

A memorandum from Abby Donald was included in the board book requesting approval of the annual designation of the board meeting public notice posting location.

President Julseth asked for approval of the annual designation of the board meeting public notice posting location on the east-facing outside door of the Pierce Administration Building. Motion moved by Director Nettleton and seconded by Director Hill. Ayes - all. Motion carried.

V. Additions to the Agenda

There were no additions to the agenda.

VI. President's Report

President Pedersen presented highlights from the Community College Profiles, noting strong performance in default rate, graduation, success, and transfer rates, and Dr. Rachel McGuire explained the co-requisite model for developmental education. Joel also reported improved faculty and staff survey results, progress on athletic fields and theater support spaces, pond restoration, and positive developments in campus culture and leadership.

VII. Adjournment

Director Julseth asked for a motion to adjourn. Motion moved by Director Rowe and seconded by Director Paca. The meeting adjourned at 6:45 PM.

Respectfully submitted,

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Andy Julseth, President
NIACC Board of Directors

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Abby Donald, Board Secretary
NIACC Board of Directors