June | NIACC Board of Directors Meeting Minutes

North Iowa Area Community College
June 18, 2026 6:00 PM
NIACC Campus | 500 College Dr., Mason City, IA 50401

I. Preliminary/Informational Items

A. Call to Order and Declaration of Quorum

President Julseth called the meeting to order at 6:02 PM. A quorum was declared with the following persons in attendance.

Members Present:

1-David Steffens	2- Kurt Herbrechtsmeyer	3 – Mark Paca
4- John Rowe,	6- Andy Julseth	7- Stephanie Nettleton
8- Debra Hill	9 - Nicki Prantner	

Members Absent: 5- Willie Weis
Executive Officer: Joel Pedersen
Board Secretary: Abby Donald
Board Treasurer: Mindy Eastman
Visitors: Ryan Flickinger, Patti Hanson, Dr. Laurel Klinkenberg, Dr. Rachel McGuire

B. Additions to the Agenda and Adoption of the Agenda

President Julseth asked for a motion to adopt the agenda. Motion moved by Director Rowe and seconded by Director Steffens, Jr. Ayes - all. Motion carried.

II. Board Items

A. Community Colleges for Iowa Report

Director Hill reported the following: The trustee conference will take place July 7-9 in Marshalltown. F3 Law will present, as will ACCT President Jee Hang Lee.

B. Legislative Report

President Pedersen reported that a task force will be assembled to review the implementation and interpretation of new laws regarding 260 programs. President Pedersen plans to have Mindy present to the board at the October retreat on how the next tax laws impact NIACC.

C. Board Member Forum

Director Hill shared that Garner-Hayfield-Ventura has a new superintendent. She also noted that a community group she is involved with recently hosted

Dyan Childress, Director of Lifelong Learning, who gave an excellent presentation highlighting NIACC.

D. Agenda Items for July Board Meeting

No agenda items were requested.

III. Consent Agenda

President Julseth asked if anyone would like to discuss or remove items from the Consent Agenda. Motion moved by Director Prantner and seconded by Director Hill to approve the consent agenda. Ayes - all. Motion carried.

A. Approval of Minutes

Workshop meeting minutes and regular meeting minutes from May 21, 2026

1. Workshop and Board Meeting Minutes - May 21, 2026

B. Financial Report and Actions

1. Bills for May 2026 and Budget Statements through May 31, 2026

Director Herbrechtsmeyer reviewed the bills and found them to be in order.

C. Personnel Items

The personnel recommendations were included in the Board packet.

1. Retirements, Resignations, and Terminations | Authorizations | Appointments | Other

D. Action Items

1. FY2027 Facility Fee Schedule
2. John V. Hanson Center Maintenance Agreement
3. NIACC Career Center at Charles City Maintenance Agreement

IV. Action Items

A. Request for Approval of Athletic Fields Project Bid Award

A copy of the bid summary was included in the board book. President Pedersen asked to postpone this discussion until the next meeting. Motion moved by Director Rowe and seconded by Director Paca. Ayes - all. Motion approved.

B. Request for Approval of FY2026 Major Purchase Request

A memorandum from Mindy Eastman was included in the board book requesting approval of the FY26 major purchase request. The items included the following:

- Wrestling Mat - $19,367.64
- Locker Room upgrades for Soccer and Volleyball- $68,590.00
- Scoreboards for Baseball, Softball, and Soccer - $90,827.00
- Coursedog Platform - $126,350.00

Motion moved by Director Steffens and seconded by Director Paca. Ayes - all. Motion carried.

C. Authorization to Market College-Owned Property for Sale

A memorandum from Mindy Eastman was included in the board book requesting authorization to market the sale of college-owned property. Motion moved by Director Steffens, and seconded by Director Herbrechtsmeyer. Ayes - all. Motion carried.

D. Request for Approval of Pepsi Agreement

A memorandum from Mindy Eastman was included in the board book requesting approval of the beverage agreement with Pepsi. Motion moved by Director Nettleton and seconded by Director Prantner. Ayes - all. Motion carried.

E. Request for Approval of College and Career Transition Counselor Position

A memorandum from Joel Pedersen was included in the board book, requesting approval for the College and Career Transition Counselor position at Forest City High School. Motion moved by Director Steffens and seconded by Director Hill. Ayes - all. Motion carried.

F. President's Contract for FY2027 and Personnel Closed Session per Iowa Code 21.5 (1)(i)(2026)

The regular meeting of the NIACC Board of Directors was recessed at 6:39 PM. A motion was made by Director Herbrechtsmeyer, seconded by Director Prantner, to recess the regular NIACC Board meeting and go into closed session for President Pedersen's FY 2027 contract per Iowa Code Section ∫21.5(1)*(i)* (2026).

The roll was called, and the vote was:

Director Steffens - Yes
Director Rowe – Yes
Director Herbrechtsmeyer – Yes
Director Nettleton– Yes
Director Paca– Yes
Director Hill– Yes

Director Prantner - Yes

Director Julseth – Yes

Yes – 8; No – 0; Absent 1 - Motion Carried

There was consensus to reconvene the regular meeting at 7:22 PM.

G. President's Contract for FY2027

Director Nettleton moved, and Director Paca seconded to offer President Pedersen a $265,225.00 salary (3% increase), $30,000 in 403b ($2,000 increase), $17,500 vehicle allowance ($2,500 increase), and $7.000 expense account ($2,000 increase) for a total salary package of $319,725.00. Ayes - all. Motion Carried.

V. Additions to the Agenda

There were no additions to the agenda.

VI. President's Report

President Pedersen reported that NIACC hired a baseball coach from Iowa Lakes today. He was the conference coach of the year last year.

VII. Adjournment

Director Julseth asked for a motion to adjourn. Motion moved by Director Rowe, seconded by Director Steffens. The meeting adjourned at 7:00 PM.

Respectfully submitted,

____

Andy Julseth, President
NIACC Board of Directors

____

Abby Donald, Board Secretary
NIACC Board of Directors