

MINUTES
NORTH IOWA AREA COMMUNITY COLLEGE BOARD OF DIRECTORS
Regular Board Meeting | May 15, 2025

HELD: 7:00 p.m. NIACC Campus – Pierce Administration Building– Room 100 – 500 College Drive – Mason City, Iowa
7:00 p.m. Public Hearing McAllister Hall – Health Sciences Offices Renovations
7:00 p.m. Public Hearing Murphy Technology Center/Buettner Careers Building Roof Replacement Project

1.0 Preliminary/Information Items

A. Call to Order and Declaration of Quorum – President Rottinghaus called the meeting to order at 7:02 p.m. A quorum was declared with the following persons in attendance.

MEMBERS PRESENT: 2 - Cathy Rottinghaus, Charles City
5 - Doug Krabbe, Osage
6 – Andy Julseth, Northwood
7 – Stephanie Nettleton, Mason City
8 – Debra Hill, Garner

MEMBERS ABSENT: 1 - David Steffens, Jr., Lake Mills
3 – David Moore, Clear Lake
4 - John Rowe, Mason City
9 – Nicki Prantner, Hampton

EXECUTIVE OFFICER: Joel Pedersen

BOARD SECRETARY: Mindy Eastman

RECORDING SECRETARY: Abby Donald

VISITORS: ♦ Dr. Laurel Klinkenberg, VP of Academic Affairs and Student Learning

The regular meeting of the NIACC Board of Directors was recessed at 7:02 p.m. A motion was made By Director Krabbe and seconded by Director Julseth to open the McAllister Hall -Health Sciences Offices Renovations Public Hearing. Ayes all. Motion carried.

Public Hearing for McAllister Hall Health Sciences Offices Renovations – President Rottinghaus asked if anyone wished to speak in regard to the McAllister Hall Health Sciences Offices Renovations. No Correspondence was received, and no one wanted to speak. A motion was made by Director Nettleton and seconded by Director Hill to close the McAllister Hall Health Sciences Offices Renovations Pubic Hearing and open the public hearing for the Murphy Technology Center/Buettner Careers Building Roof Replacement Project. Ayes -all. Motion carried.

Public Hearing for Murphy Technology Center/Buettner Careers Building Roof Replacement Project – President Rottinghaus asked if anyone wished to speak in regard to the Murphy Technology Center/Buettner Careers Building Roof Replacement Project. No correspondence was received, and no one wanted to speak. A motion was made by Director Krabbe and seconded by Director Julseth to close the Murphy Technology Center/Buettner Careers Building Roof Replacement Project. Ayes-all. Motion carried. The regular Board meeting reconvened at 7:04 p.m.

B. Additions to the Agenda and Adoption of the Agenda – A motion was made by Director Nettleton and seconded by Director Hill to adopt the agenda. Ayes – all. Motion carried.

2.0 Board Items

A. Community Colleges for Iowa Report – Director Hill attended the finance meeting and a two-day trustee retreat in April, with a focus on strategic planning. The finance committee discussed building and grounds upkeep, revenue for renting the facility, and sponsorships for the convention. Director Hill shared that Quorum Grassroots had nearly 300 participants. The most recent campaign is to thank legislators for the increase in state general aid.

B. IASB School Board Recognition – President Pedersen presented Board members with certificates for School Board Recognition Month and thanked the Board members for their commitment to the College.

C. Legislative Report – ♦ President Pedersen shared that the legislature approved \$7.5 million in new money; the original ask was \$12 million. The governor and senate's initial proposals did not increase state general aid ♦ The DEI bill that applies to Community colleges passed. ♦ Director Steffens will receive an award for twenty-five years of service at the Trustee Conference in July.

D. Appointment of Salary Committee – President Rottinghaus appointed Directors Julseth, Krabbe, and Prantner to serve on the salary committee. Director Rottinghaus will also serve on the committee.

E. Tentative 2025 – 2026 Board Meeting Schedule – Abby Donald shared the meeting dates for 2025-2026 with the Board.

F. Board Member Forum— ♦ Director Nettleton thanked Joel for his letter to the family of a student who passed away and shared that it meant a lot to the family. ♦ Director Rottinghaus attended the scholarship ceremony for Charles City High School and was impressed with the scholarships offered by NIACC.

G. Agenda Items for June Board Meeting – No agenda items were requested.

3. CONSENT AGENDA—President Rottinghaus asked if anyone would like to discuss or remove items from the Consent Agenda. Director Julseth made a motion, seconded by Director Krabbe, to approve the Consent Agenda. Ayes-all. The motion carried.

A. Approval of Minutes

- I. Spring Retreat Minutes and Regular Meeting Minutes – April 17, 2025
- II. AEA Joint Meeting Minutes – April 2, 2025

B. Financial Report and Actions

- I. Bills for April 2025 and Budget Statements through April 30, 2025 – Director Moore reviewed the bills this month and found them in order.

C. Personnel Items – The personnel recommendations were included in the Board book.

- I. Retirements, Resignations, Terminations, Authorizations, Appointments, Other

D. Action Items

4.0 Action Items

A. Request for Approval of 2025- 2026 Board Meeting Schedule – Joel recommended that the Board meeting for 2025-2026 be approved as presented. A motion was made by Director Nettleton and seconded by Director Hill to approve the 2025-2026 Board Meeting Schedule. Ayes – all. Motion carried.

B. Request for Approval of FY25 Major Purchase Request – A memorandum from Mindy Eastman was included in the Board book requesting approval of the FY25 Major Purchase Request. The items include the following:

- Cattle Concrete Feed bunks - \$10,000
- Anatomy Models for Career Centers- \$13,000

A motion was made by Director Krabbe and seconded by Director Julseth to approve the FY25 Major Purchase Request. Ayes – all. Motion carried.

C. Request for Approval of 2025 Summer Projects—Mindy Eastman's memorandum requesting approval of potential summer physical plant projects was included in the board book. The following projects with estimated costs were included:

- Concrete Repair - \$60,000
- Ash Tree Removal - \$30,000
- Landscape Work - \$20,000
- Ceiling Tile Replacement - \$40,000
- Window Replacement in Apartments - \$32,000
- Door upgrades - \$10,000
- Rec Center Floor Cleaning and Restriping - \$35,000
- Pond Restoration - \$130,000

- Restroom renovation – Murphy Tech - \$80,000-\$300,000
- Charles City Roof Replacement - \$60,000
- General Facility Upgrades – e.g., tuck point repair, painting, concrete grinding, roof leak repair, carpet replacement. - \$50,000

Director Hill made a motion, seconded by Director Nettleton, to approve the 2025 Summer Projects. Ayes—all. The motion carried.

D. Request for Approval to Set Public Hearing for the Franklin County Career Center – A memorandum from Mindy Eastman was included in the Board book requesting approval to set a public hearing for the Franklin County Career Center in Hampton. A motion was made by Director Julseth and seconded by Director Krabbe for approval to set the Public Hearing at the Board meeting for May 29, 2025, at 4:00 p.m. Ayes – all. Motion carried.

E. Request for Approval of McAllister Hall – Health Sciences Offices Remodel – Bid Award: Mindy Eastman reported that four bids were received for the McAllister Hall Health Sciences Offices Remodel. The low bid of \$1,930,350 was from Kingland Construction. A memorandum from Mindy Eastman was included in the Board book requesting approval of the bid award to Kingland Construction for the McAllister Hall-Health Sciences Offices Remodel. A motion was made by Director Hill and seconded by Director Nettleton for approval. Ayes – all. Motion carried.

F. Request for Approval of McAllister Hall – Health Sciences Offices Remodel – Contract: A memorandum from Mindy Eastman was included in the Board book requesting approval for the contract with Kingland Construction for the McAllister Hall-Health Sciences Offices Remodel. A motion was made by Director Krabbe and seconded by Director Julseth to approve the contract for the McAllister Hall – Health Sciences Offices Remodel. Ayes – all. Motion carried.

G. Request for Approval of Murphy Technology Center/Buettner Careers Building Roof Replacement Project – Bid Award – Mindy Eastman reported that three bids were received for the Murphy Technology Center/Buettner Careers Building Roof Replacement Project. The low bid of \$235,477 (\$146,953 based bid plus \$90,847 alternate) was from Midwest Roofing. A memorandum from Mindy Eastman was included in the Board book requesting approval of the bid award to Midwest Roofing for the Murphy Technology Center/Buettner Careers Building Roof Replacement Project. A motion was made by Director Nettleton and seconded by Director Hill for approval. Ayes – all. Motion carried.

H. Request for Approval of Murphy Technology Center/Buettner Careers Building Roof Replacement Project – Contract: A memorandum from Mindy Eastman was included in the Board book requesting approval for the contract with Midwest Roofing for the Murphy Technology Center/Buettner Careers Building Roof Replacement Project. A motion was made by Director Julseth and seconded by Director

Krabbe for approval. Ayes – all. Motion carried.

I. President's Evaluation and Personnel Discussion Closed Session Iowa Code Section 21.5(1)(i) – The regular meeting of the NIACC Board of Directors was recessed at 7:33 p.m. A motion was made by Director Nettleton and seconded by Director Hill, and unanimously to recess the regular NIACC Board meeting and go into closed session for President Joel Pedersen's evaluation per Iowa Code 21.5(1)(i).

Roll Call

Director Krabbe - Yes

Director Julseth - Yes

Director Nettleton - Yes

Director Hill – Yes

Director Rottinghaus – Yes

Yes – 5; No – 0; Absent – 4; Motion Carried.

There was consensus to reconvene the regular meeting at 8:09 p.m.

5.0 Additions to the Agenda – There were no additions to the agenda.

6.0 President's Report – President Pedersen shared the following: ♦ thanked the Board during school board appreciation month. ♦ The filing window for school elections opens on August 25th. ♦ NIACC continues to explore opportunities to partner with Mercy to increase enrollment in our health science programs.

7.0 Adjournment - A motion was made by Director Hill and seconded by Director Nettleton to adjourn the meeting. Ayes-all. Motion carried. The meeting adjourned at 8:14 p.m.

Respectfully submitted,

Cathy Rottinghaus, President
NIACC Board of Directors

Mindy Eastman, Secretary
NIACC Board of Directors