October | NIACC Board of Directors Meeting Minutes

North Iowa Area Community College
10/15/2026 5:00 PM
NIACC Campus | 500 College Dr., Mason City, IA | AB100

I. Preliminary/Information Items

A. Call to Order and Declaration of Quorum

President Julseth called the meeting to order at 5:08 PM. A quorum was declared with the following persons in attendance.

Members Present:

1-David Steffens	2- Kurt Herbrechtsmeyer	3 – Mark Paca
6- Andy Julseth	7- Stephanie Nettleton	8- Debra Hill
9-Nicki Prantner		

Members Absent: 4- John Rowe, 5- Willie Weis
Executive Officer: Joel Pedersen
Board Secretary: Abby Donald
Board Treasurer: Mindy Eastman
Visitors: Patti Hanson

B. Additions to the Agenda and Adoption of the Agenda

President Julseth asked for a motion to approve the agenda. Motion moved by Director Steffens and seconded by Director Paca. Ayes, all. Motion carried.

II. Board Items

A. Community Colleges for Iowa Report

Director Hill shared that the CCFI did not meet but encouraged everyone to research candidates and vote.

B. Legislative Report

Joel shared that he has done his legislator rounds and the legislative breakfast is scheduled for December 8, 2026, at 7:30 AM

C. Board Member Forum

Director Hill shared that Plas-Tech is up for the grand prize in the U.S. SBA 250 Pitch competition. The winner will be announced on Monday.

D. Agenda Items for November Board Meeting

No agenda items were requested.

III. Consent Agenda

President Julseth asked if anyone would like to discuss or remove items from the Consent Agenda. President Julseth asked for a motion to approve the consent agenda. Motion moved by Director Nettleton and seconded by Director Hill. Ayes - all. Motion carried.

A. Approval of Minutes

1. Regular and Joint Board Meeting – September 17, 2026

B. Financial Report and Actions

1. Bills for the Month of September 2026 and Budget Statements through September 30, 2026

Director Prantner reviewed the bills and found them to be in order.

2. First Quarter Investment Report

C. Personnel Items

The personnel recommendations were included in the Board packet.

1. Retirements, Resignations, and Terminations | Authorizations | Appointments | Other

D. Action Items

IV. Action Items

A. Request for Approval of FY27 Major Purchase Request

A memorandum from Mindy Eastman was included in the board book requesting approval of the FY27 major purchase request. The items included the following:

Batter's Eye Windscreen - $30,000
Microscopes, Anatomy models & lab items at Franklin Co. - $75,000
Canto Software System - $38, 000
Nutanix Solution - $421,000

President Julseth asked for a motion to approve the FY27 Major Purchase Request. Motion moved by Director Herbrechtsmeyer and seconded by Director Paca. Ayes - all. Motion carried.

B. Request for Approval to Seek Bids and Set a Public Hearing for Auditorium Support Spaces Project

A memorandum from Mindy Eastman was included in the board book requesting approval to seek bids and set a public hearing for the Auditorium Support Spaces Renovation at the November 19, 2026 board meeting.

President Julseth asked for a motion to approve seeking bids and setting a public hearing for the Auditorium Support Spaces project. Motion moved by Director Hill and seconded by Director Nettleton. Ayes - all. Motion carried.

C. Request for Approval of Change Orders - Athletic Facilities

A memorandum from Mindy Eastman was included in the board book requesting approval of change orders for the Athletic Fields.

President Julseth asked for a motion to approve the Change Orders - Athletic Facilities. Motion moved by Director Steffens and seconded by Director Prantner. Ayes, all. Motion carried.

D. Request for Approval to Request Release of USDA Rural Business Enterprise Grant (RBEG) Funds

A memorandum from Mindy Eastman was included in the board book to request release of USDA Rural Business Enterprise Grant (RBEG) Funds.

President Julseth asked for a motion to approve the release of RBEG Funds. Motion moved by Director Steffens and seconded by Director Hill. Ayes, all. Motion carried.

E. Request for Approval of Workforce Training and Economic Development (WTED) Fund Plan for FY2027

A memorandum from Patti Hanson was included in the board book requesting approval of the Workforce Training and Economic Development Fund plan for FY2027.

President Julseth asked for a motion to approve the WTED fund plan for FY27. Motion moved by Director Prantner and seconded by Director Nettleton. Ayes, all. Motion carried.

V. Additions to the Agenda

There were no additions to the agenda.

VI. President's Report

Joel provided an update on the MacNider mansion. Kurt Herbrechtsmeyer will join the Foundation Board, replacing Dave Steffens. Joel thanked Nicki Prantner for her

service to the board. Joel shared that he will continue working on a facilities master plan and share it with the board. Interviews are underway for the Vice President of Academic Affairs.

VII. Adjournment

Director Julseth asked for a motion to adjourn. Motion moved by Director Steffens and seconded by Director Paca. The meeting was adjourned at 5:39 PM.

Respectfully submitted,

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Andy Julseth, President
NIACC Board of Directors

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Abby Donald, Board Secretary
NIACC Board of Directors