September | NIACC Board of Directors

Board Workshop Minutes

North Iowa Area Community College – Regular Board Meeting

NIACC Campus | 500 College Drive | Mason City, IA 50401

I. Preliminary/Information Items

A. Call to Order and Declaration of Quorum

President Julseth called the meeting to order at 5:00 PM. A quorum was declared with the following persons in attendance.

Members Present:

2- Kurt Herbrechtsmeyer	3 – Mark Paca	5- Willie Weis
6- Andy Julseth	7- Stephanie Nettleton	8- Debra Hill
9-Nicki Prantner		

Members Absent: 1-David Steffens 4- John Rowe
Executive Officer: Joel Pedersen
Board Secretary: Abby Donald
Board Treasurer: Mindy Eastman
Visitors: Dr. Laurel Klinkenberg, Dr. Rachel McGuire.

B. Additions to the Agenda and Adoption of the Agenda

President Julseth asked for a motion to approve the agenda. Motion moved by Director Weis and seconded by Director Hill. Ayes - All. Motion approved.

II. Board Items

A. Community Colleges for Iowa Report

Director Hill provided updates on the Community Colleges of Iowa August board meeting, highlighting financial stability, building security issues, and a new website and data playbook being developed to present a unified voice across the 15 colleges. The meeting also covered AI education initiatives across different colleges and the addition of F3 Law as a partner firm.

B. Legislative Report

Joel shared that he met with Representative Stone and will meet with Representative Hermanson next week. Interpretations of new 260E legislation are still ongoing.

C. Selection of Committee to Nominate 2026 - 2027 Board Officers

President Julseth asked for volunteers to serve on the Nominating Committee. The board selected Directors Rowe and Steffens to serve on the Nominating Committee.

D. Appointment of Voting Delegate for ACCT Congress

The board deferred consideration of the Voting Delegate for ACCT Congress until the next regular meeting.

E. Board Retreat - October 15, 2026

Joel shared tentative plans for the October 15 retreat to include: solar update, Facilities Master Plan, Budget Update, Staff Panel, tour of facilities Progress

F. Board Member Forum

Director Hill shared that Theo Schoneman came to Garner with an Alumni pop-up and he did a wonderful job, and the remodel at the Garner-Hayfield-Ventura High School is very nice. Director Prantner said that it has been a great start for the students and staff at the Franklin County Career Center.

G. Agenda Items for October Board Meeting

No agenda items were requested.

III. Consent Agenda

President Julseth asked if anyone would like to discuss or remove items from the Consent Agenda. President Julseth asked for a motion to approve the consent agenda. Motion moved by Director Hill and seconded by Director Weis. Ayes - all. Motion carried.

A. Approval of Minutes

1. Workshop and Regular Board Meeting Minutes - August 20, 2026

   Workshop and Regular Meeting Minutes August 20, 2026.

B. Financial Report and Actions

1. Bills for the Month of August 2026 and Budget Statements through August 31, 2026

   Director Hill reviewed the bills and found them to be in order.

C. Personnel Items

The Board packet included the personnel recommendations.

1. Retirements, Resignations, and Terminations | Authorizations | Appointments | Other

D. Action Items

1. 2026-2027 Contract for Educational Services for Concurrent Enrollment Career Link Programs & Courses
   a. Garner-Hayfield-Ventura Community School District
2. 2026-2027 Addendum for Educational Services for Concurrent Enrollment Career Link Programs & Courses

a. Clear Lake Community School District

IV. Action Items

A. Resolution Naming Depository

The board book included a resolution to approve First Citizens Bank as the depository for North Iowa Area Community College funds. President Julseth asked for a motion to approve the Resolution Naming Depository. Motion moved by Director Nettleton and seconded by Director Prantner. Ayes - all. Motion carried.

B. Request for Approval of Institution Investment Limits

A memorandum from Mindy Eastman was included in the board book requesting approval of the College's Institution Investment Limits. These institutions and limits will become effective September 18, 2026. President Julseth asked for a motion to approve the institution investment limits. Motion moved by Director Paca and seconded by Director Prantner.

Ayes –5; Nays – 0; Abstain – 3 (Herbrechtsmeyer, Weis, Julseth); Absent -1. Motion carried

C. Request for Approval of FY27 Major Purchase Request

A memorandum from Mindy Eastman was included in the board book requesting approval of the FY27 major purchase request. The items included the following:

Handheld portable radios - $14,915.38
Minivans (2) - $77,994.00
AV System for Simulation Center - $138,060.05

President Julseth asked for a motion to approve the FY27 Major Purchase Request Motion moved by Director Weis and seconded by Director Hill. Ayes - all. Motion carried.

D. Request for Approval of Ferrilli Mentorship Agreement

President Julseth asked for a motion to approve the Ferrilli Mentorship Agreement. Motion moved by Director Paca and seconded by Director Weis. Ayes - all. Motion carried.

E. Accelerated Career Education (ACE) Program Discontinuation - Respiratory Care

A memorandum from Patti Hanson was included in the board book requesting approval to discontinue the ACE agreement for Respiratory Care. President Julseth asked for a motion to discontinue the Respiratory Care ACE program. Motion made by Director Nettleton and seconded by Director Herbrechtsmeyer. Ayes -al. Motion carried.

F. Accelerated Career Education (ACE) Program Approval - Medical Assistant

A memorandum from Patti Hanson was included in the board book requesting approval of the Medical Assistant ACE agreement. President Julseth asked for a motion to approve the Medical Assistant ACE program. Motion moved by Director Hill and seconded by Director Herbrechtsmeyer. Ayes - all. Motion Carried.

G. Request for Approval of Change Orders - Athletic Facilities

A memorandum from Mindy Eastman was included in the board book requesting approval of change orders for the Athletic Fields. President Julseth asked for a motion to approve the change orders for the athletic fields. Motion moved by Director Paca and seconded by Director Prantner. Ayes - all. Motion carried.

V. Additions to the Agenda

There were no additions to the agenda.

VI. President's Report

Joel reported he began meeting with hospital administrators in our region. Plas-Tech is currently in Washington, DC, as a finalist in the Small Business Administration's America 250 pitch competition. Joel clarified that the college would not take a position on potential data center development but would support workforce training if needed. Joel wished Dr. Klinkenberg well in her retirement. The search for her replacement is underway, with the goal of filling the position by January.

VII. Adjournment

Director Julseth asked for a motion to adjourn. Motion moved by Director Nettleton and seconded by Director Weis. The meeting was adjourned at 5:49

Respectfully submitted,

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Andy Julseth, President
NIACC Board of Directors

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Abby Donald, Board Secretary
NIACC Board of Directors