



STUDENT WITHDRAWAL FORM

North Iowa Area Community College
500 College Drive • Mason City IA 50401 • 1-888-GO NIACC

Official withdrawal date is date this form is received in the Records Office.
Please note refunds are issued according to this date.

Date Received by Records Office _____ Term _____

Name _____ Social Security No. _____

Permanent Address: _____ NIACC ID _____

Street _____ Address to which refund (if applicable) is to be sent: _____

PO Box _____ Street _____

City _____ State _____ Zip _____ City _____ State _____ Zip _____

Reason for withdrawal _____ Code _____
(to be assigned by counselor)

Have you borrowed any books or equipment from the library? Yes ___ No ___

Are you receiving financial assistance? Yes ___ No ___

If you are receiving any form of financial aid (grants, loans) you must complete the exit interview.

What was your last date of attendance? _____

To complete your withdrawal, please have the offices below sign this form.

Financial Aid Office _____ Business Office _____

Counselor _____ Student Signature _____

Note: All library books, equipment, and financial obligations must be taken care of before a refund will be issued. Transcripts will NOT be issued if any money is owed to North Iowa Area Community College.

OFFICE USE ONLY

WITHDRAWAL CODES

A. PERSONAL

1. Health problem
2. Changed marital status
3. Child care problems
4. Family conflicts
5. Moving
6. Emotional problems
7. Attend another college
8. Unmotivated for college
9. Personal – other

B. ACADEMIC

1. English language problem
2. Load too heavy
3. Poor study habits
4. Courses too difficult
5. Courses too easy
6. Academic
7. Attendance
8. Need classroom structure

C. EMPLOYMENT

1. Obtain full-time employment
2. Military service

3. Conflict with school and job

4. Job does not require further training

5. Employment – other

D. FINANCIAL

1. Unexpected expenses
2. Inadequate financial aid
3. Could not find part-time job
4. Did not budget time adequately
5. Financial – other
6. Administrative withdrawal

E. INSTITUTIONAL

1. Dissatisfied with program
2. Dissatisfied with institution
3. Dissatisfied with instructor/instruction
4. Inadequate housing/dorm
5. Program not offered
6. Scheduling problems
7. Institutional – Other
8. Changing Majors
9. Leaving dorms

F. OTHER

1. Reason Unknown
2. Other

Refund Information
