

**Regional Workforce Development Board/
Chief Elected Officials Meeting
December 17, 2015
5:00 p.m.**

RWIB Present: Kelly Hanson, James Erb, Nancy Prohaska, Sis Grieman, Paul Fitzgerald, Arthur Jones, Patsy “Denise” Largent, James Ackley, Renee Deimer

RWIB Absent: Julie Pralle, Cindy Harris, Craig LaKose, Gerald Miller, Terri Ewers

CEOs Present: Mike Stensrud, Dave Haugen, Joel Voaklander, Roy Schwickerath, Jay Urdahl

CEOs Absent: Corey Eberling

Staff: Kris Dunn, Jennifer Andrade, Julie Kiger

Ex Officio Members Present: Terry Schumaker-NIACC, Marla Loecke-IWD, Pam Thompson-AARP, Steve Faulkner-Vocational Rehabilitation, Hunter Callanan-Economic Development, Sandra Leake-ABE NIACC

Guests: David Mitchell-IVRS, Renee Anderson-Bartz-NIACC

1.0 Welcome

2.0 Director’s announcements

3.0 Approval of December 17, 2015 Agenda and October 15, 2015 meeting minutes

3.1 **RWIB Approval:** Motion- Art Jones 2nd- Mayor James Erb
Vote-Unanimous

3.2 **CEO Approvals:** Motion- Dave Haugen 2nd- Roy Schwickerath
Vote-Unanimous

4.0 RWIB/CEO Action Items

4.1 Greg Newton Webinar-\$175.

RWIB Approval: Motion- James Ackley 2nd- Renee Deimer
Vote- Unanimous

CEO Approvals: Motion- Joel Voaklander 2nd- Mike Stensrud
Vote-Unanimous

4.2 MaryAnn Lawrence Board Training-\$2625

RWIB Approval: Motion- Sis Grieman 2nd- James Erb
Vote- Unanimous

- CEO Approvals:** Motion- Roy Schwickerath 2nd- Dave Haugen
Vote- Unanimous
- 4.3 MaryAnn Lawrence Board Training-Jan.12th 9:00 a.m.-2:00 p.m.
\$123 Working Lunch
RWIB Approval: Motion-Kelly Hansen 2nd- Denise Largent
Vote- Unanimous
CEO Approvals: Motion- Joel Voaklander 2nd-Mike Stensrud
Vote- Unanimous
- 4.4 DOL Smart Training-Kris Dunn
RWIB Approval: Motion- Nancy Prohaska 2nd- Art Jones
Vote- Unanimous
CEO Approvals: Motion- Sis Grieman 2nd- Dave Haugen
Vote- Unanimous
- 4.5 Heather Mehmen-Chatfield Appointment
RWIB Approval: Motion- Sis Grieman 2nd- James Ackley
Vote-Unanimous
CEO Approvals: Motion-Roy Schwickerath 2nd- Joel Voaklander
Vote- Unanimous

5.0 Sector Board Updates-Renee Anderson-Bartz

Sector “partnership” WIOA implementation-through phase 1
Distribution of map to local manufacturers
Employer List of what they are looking for in an employee
Occupation Description to NIACC website
Get information out to parents and NIACC students
Upcoming: Health Care Sector Board January 27th Conference Center at NIACC

6.0 RFP Updates

WIOA formula dollars be open to competitive bids
Organization can submit a bid-NIACC will be submitting a bid
Bids submitted to boards
Need legal protection for our own board?
Term length after board decides?
As board you are “picking” who is service provider for our region
Goal is a January date

7.0 AIWP Updates

Association of Iowa Workforce Partners
Workflow chart-two booklets handed out-Labor Market Study-being sent to all board members with summary along with “cheat sheet” of acronyms

8.0 Information Items

- 8.1 Center Report-overview what has been going on topic discussed and guests invited.
- 8.2 Core Partners LSP update-once a week meeting 2-3 hours how to deliver services-working on template format-plan to be done by March 1st-Collaborate and develop some initiatives that are going to be good for our customers and be good for our community.
- 8.3 Partnership+ with IVRS-Working together-agreement-follow for 90 days what happens then? How do we keep it going? Help local organizations work with people with disabilities and help maintain employment by the use of collaboration between Region 2 partners. Track the process of an individual.

- 8.4 IVRS Integration Update-above
- 8.5 JD-NEG Update-Julie Kiger-Apprenticeship Program
- 8.6 Regional Needs Assessment for Labor Market-Send out via e-mail
LMI information to all Board Members with summary
Acronym listing
Invite Board Members Jan. 12, 2016 to MaryAnn Lawrence 9a.m.-
2p.m.-Lunch provided
- 8.7 NIACC Career Fair-March 23, 2016-reached out to High School
Students-trying new marketing ideas to reach out to others.
Registration for employers in January.
Adjourn: Motion- Denise Largent 2nd- Art Jones
Vote- Unanimous

9.0 Date for next meeting: January 12th @3:00 p.m.