

**Regional Workforce Development Board/  
Chief Elected Officials Meeting  
December 17, 2015  
5:00 p.m.**

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**RWIB Present:** Kelly Hanson, James Erb, Nancy Prohaska, Sis Grieman, Paul Fitzgerald, Arthur Jones, Patsy “Denise” Largent, James Ackley, Renee Deimer

**RWIB Absent:** Julie Pralle, Cindy Harris, Craig LaKose, Gerald Miller, Terri Ewers

**CEOs Present:** Mike Stensrud, Dave Haugen, Joel Voaklander, Roy Schwickerath, Jay Urdahl

**CEOs Absent:** Corey Eberling

**Staff:** Kris Dunn, Jennifer Andrade, Julie Kiger

**Ex Officio Members Present:** Terry Schumaker-NIACC, Marla Loecke-IWD, Pam Thompson-AARP, Steve Faulkner-Vocational Rehabilitation, Hunter Callanan-Economic Development, Sandra Leake-ABE NIACC

**Guests:** David Mitchell-IVRS, Renee Anderson-Bartz-NIACC

**1.0 Welcome**

**2.0 Director’s announcements**

**3.0 Approval of December 17, 2015 Agenda and October 15, 2015 meeting minutes**

3.1 **RWIB Approval:** Motion- Art Jones 2<sup>nd</sup>- Mayor James Erb  
Vote-Unanimous

3.2 **CEO Approvals:** Motion- Dave Haugen 2<sup>nd</sup>- Roy Schwickerath  
Vote-Unanimous

**4.0 RWIB/CEO Action Items**

4.1 Greg Newton Webinar-\$175.

**RWIB Approval:** Motion- James Ackley 2<sup>nd</sup>- Renee Deimer  
Vote- Unanimous

**CEO Approvals:** Motion- Joel Voaklander 2<sup>nd</sup>- Mike Stensrud  
Vote-Unanimous

4.2 MaryAnn Lawrence Board Training-\$2625

**RWIB Approval:** Motion- Sis Grieman 2<sup>nd</sup>- James Erb  
Vote- Unanimous

- CEO Approvals:** Motion- Roy Schwickerath 2nd- Dave Haugen  
Vote- Unanimous
- 4.3 MaryAnn Lawrence Board Training-Jan.12th 9:00 a.m.-2:00 p.m.  
\$123 Working Lunch  
**RWIB Approval:** Motion-Kelly Hansen 2nd- Denise Largent  
Vote- Unanimous  
**CEO Approvals:** Motion- Joel Voaklander 2nd-Mike Stensrud  
Vote- Unanimous
- 4.4 DOL Smart Training-Kris Dunn  
**RWIB Approval:** Motion- Nancy Prohaska 2nd- Art Jones  
Vote- Unanimous  
**CEO Approvals:** Motion- Sis Grieman 2nd- Dave Haugen  
Vote- Unanimous
- 4.5 Heather Mehmen-Chatfield Appointment  
**RWIB Approval:** Motion- Sis Grieman 2nd- James Ackley  
Vote-Unanimous  
**CEO Approvals:** Motion-Roy Schwickerath 2nd- Joel Voaklander  
Vote- Unanimous

## **5.0 Sector Board Updates-Renee Anderson-Bartz**

Sector “partnership” WIOA implementation-through phase 1  
Distribution of map to local manufacturers  
Employer List of what they are looking for in an employee  
Occupation Description to NIACC website  
Get information out to parents and NIACC students  
Upcoming: Health Care Sector Board January 27<sup>th</sup> Conference Center at NIACC

## **6.0 RFP Updates**

WIOA formula dollars be open to competitive bids  
Organization can submit a bid-NIACC will be submitting a bid  
Bids submitted to boards  
Need legal protection for our own board?  
Term length after board decides?  
As board you are “picking” who is service provider for our region  
Goal is a January date

## **7.0 AIWP Updates**

Association of Iowa Workforce Partners  
Workflow chart-two booklets handed out-Labor Market Study-being sent to all board members with summary along with “cheat sheet” of acronyms

## **8.0 Information Items**

- 8.1 Center Report-overview what has been going on topic discussed and guests invited.
- 8.2 Core Partners LSP update-once a week meeting 2-3 hours how to deliver services-working on template format-plan to be done by March 1<sup>st</sup>-Collaborate and develop some initiatives that are going to be good for our customers and be good for our community.
- 8.3 Partnership+ with IVRS-Working together-agreement-follow for 90 days what happens then? How do we keep it going? Help local organizations work with people with disabilities and help maintain employment by the use of collaboration between Region 2 partners. Track the process of an individual.

- 8.4 IVRS Integration Update-above
- 8.5 JD-NEG Update-Julie Kiger-Apprenticeship Program
- 8.6 Regional Needs Assessment for Labor Market-Send out via e-mail  
LMI information to all Board Members with summary  
Acronym listing  
Invite Board Members Jan. 12, 2016 to MaryAnn Lawrence 9a.m.-  
2p.m.-Lunch provided
- 8.7 NIACC Career Fair-March 23, 2016-reached out to High School  
Students-trying new marketing ideas to reach out to others.  
Registration for employers in January.  
**Adjourn:** Motion- Denise Largent 2nd- Art Jones  
Vote- Unanimous

**9.0 Date for next meeting:** January 12<sup>th</sup> @3:00 p.m.