

**Regional Workforce Development Board/
Chief Elected Officials Meeting
February 23, 2017
5:00 p.m.**

RWDB Present: Kelly Hansen, James Ackley, Jennifer Breister, Eric Kingland, Patsy Largent, James Erb, Terri Ewers, Arthur Jones, Julie Pralle

RWDB Absent: Cindy Harris, Sis Grieman, Eric Kingland

CEOs Present: Mike Stensrud, Mark Smeby, Corey Eberling, Joel Voaklander

CEOs Absent: Sis Grieman, Mark Kuhn, Tim Latham

Staff: Patti Hanson, Marla Loecke, Terry Schumaker

Ex Officio Members Present: Steve Faulkner

Guests: Ben Humphrey, David Mitchell, Sheila Stoeckel

1.0 Welcome

2.0 Directors Announcements: Terry Schumaker

2.1 Oath of Office for RWDB members Eric Kingland and Jennifer Breister by Joel Voaklander, Vice-Chair of CEO's. Eric was not in attendance to do the oath.

2.2 Election of Chair and Vice Chair of CEO's for upcoming term

Joel Voaklander Chair of CEO Board/CEOs Motion: Corey Eberling 2nd: Mike Stensrud

Vote: Unanimous

Corey Eberling Vice-Chair of CEO Board/CEOs Motion: Mike Stensrud 2nd: Joel

Voaklander Vote: Unanimous

2.3 Board Support Electronic Access Purchase-complete
2.4 SFY2016 Fall Monitoring Report-Finalized (in packet) findings have been addressed and word from the state is that they are resolved
2.5 Ben Humphrey, IWD Attorney with updates on the WIOA compliant Board structure, and membership matrix-(p. 2 in packet) have already required that we change the membership structure of the State Board as part of the state plan approval process to get the federal funding that we use for the Title 1 program. Staff is ready for the transition and has already laid down the groundwork for potential board membership-expanded version of what we already have-typical transition period for other boards has been 6 months. Need approx. 5 additional businesses and an apprenticeship. Would meet quorum because they set expectations at beginning that it is required to be on board. Explore how to use technology to make it easy to attend. How will you use technology to increase participation? (iwd e-mail account, Chromecast) Compensation to attend meeting as incentive? Gender balance and political affiliation requirements on board in addition...

3.0 RWDB/CEO Action Items:

- 3.1 Approval of February 23, 2017 Agenda and October 27, 2016 Minutes.
RWDB Motion: James Ackley 2nd: Arthur Jones Vote: Unanimous
CEOs Motion: Mark Smeby 2nd: Corey Eberling Vote: Unanimous
- 3.2 RWDB Approval to transition to WIOA Compliant Structure/Working Group
RWDB Motion: James Erb 2nd: James Ackley Vote: Unanimous
- 3.3 RWDB Recommendation of new expanded Membership; ExOfficio to voting members
RWDB Motion: Arthur Jones 2nd: Julie Pralle Vote: Unanimous
- 3.4 CEO- approve new RWDB Members
CEOs Motion: Mark Smeby 2nd: Corey Eberling Vote: Unanimous
- 3.5 RWDB- Local Service Plan Update-Due March 1, 2017
 - 3.5.1 Local Plan Summary; Items highlighted in yellow are what has been added or revised. (in packet)
 - 3.5.2 Local Plan Revision Study Guide (in packet)
- 3.6 RWDB-Voting members needed to be the Point of Contact for the committee to review Title II RFP applications in Region 2.
Approve revision to local plan and appoint Steve Faulkner as Chairperson/RWDB
Motion: Arthur Jones 2nd: James Ackley Vote: Unanimous
 - 3.6.1 Please reference Joint Core Partner Memo, section 8 on page 4, item number 8.3 for Conflict of Interest statement.
- 3.7 RWDB-Youth Standing Committee Transition Plan
RWDB Motion: Arthur Jones 2nd: James Ackley Vote: Unanimous
- 3.8 RWDB-Disability Access Committee-get a group of people together to provide excellent accessibility for individuals that have barriers.
RWDB Motion: Arthur Jones 2nd: Julie Pralle Vote: Unanimous

4.0 AIWP Updates-Terry Schumaker

- 4.1 Partnerships with Purpose; Pathways for Success
2017 Association of Iowa Workforce Partners Annual Conference at Ramada Tropics Conference Center in Des Moines. Registration due by March 15. Please let Kris Dunn

know if you would like to attend and she can have the arrangements made for you.

Kristi.dunn@iwd.iowa.gov

5.0 Adult Education/Literacy Update-Terry Schumaker

5.1 Program is currently at 56% of 2016-2017 enrollment goal, with 14 diplomas earned to date. Update: Program is currently at 68% of 2016-17 enrollment goal, with 15 diplomas earned to date.

6.0 Iowa Vocational Rehabilitation Services Update-Steve Faulkner

6.1 Impact on Region 2 handout-Veteran statistics handout look at how many we are serving right now...IVRS highlight collaboration/partnership-support from center to get into meaningful jobs and get off of social security.

7.0 Wagner-Peyser Update-Marla Loecke

7.1 Update on Operations Manager position-Marla's position open and she will only serve Region 1 and not oversee two regions. It has been 5 years since Region 2 has had its own Operations Manager. Marla will be helping with transition and they will be setting up interviews.

8.0 Sector Board Updates-Terry Schumaker

8.1 Healthcare-both met for first time in 2017

8.2 Advanced Manufacturing-working on plans of work-will share next meeting.

9.0 Information Items

9.1 Youth Steering Committee Minutes of September 29, 2016 and January 26, 2017

9.2 Quarterly Report-Summary

10.0 Scheduling of Meetings For 2017:

10.1 May 18, 2017 at 5:00pm

10.2 August 24, 2017 at 5:00pm.

10.3 October 19 **or** November 2, 2017 at 5 pm.

ADJOURN: Meeting was unanimously adjourned

RWDB Motion: James Ackley 2nd: Denise Largent Vote: Unanimous