## **ETC. . . group – Expanding The Curriculum**

## **Proposal Form**

Use this form to propose a new **ETC...group**. If you propose a special interest **ETC...group**, you must agree to act as the facilitator for the <u>first</u> meeting.

Return this completed form to the Lifelong Learning Institute Office. The Lifelong Learning Advisory Board will review the proposal and respond to you regarding your suggestion.

When an **ETC...group** begins, members of the group will select a group facilitator and decide how the group will function: who does what, the name of the group, the time, and frequency of the group's meetings. The facilitator will need to work with the Lifelong Learning Institute Office to determine room and time availability if the group plans to meet on campus.

**ETC...groups** are open to current LLI members only, i.e. those who hold an LLI membership for the current academic year.

## PROPOSE AN ETC...group

Propose a Title for the ETCgroup:	Title:	Example: The Diggers
Describe in a few sentences the proposed ETCgroup to "pitch" the idea:	Idea:	Those interested in genealogy will meet to share ideas and best practices for gathering genealogy information.
Suggested date/time of first meeting:		Monday October 31 <sup>st</sup> at 10 am in room AC 150
Your contact information:	Name:	Susie Sleuth
	Email:	322-4444
	Phone:	sleuth @genealogy.com

If you propose an **ETC...group**, you must be present at the first meeting to "pitch" your idea and to help in the **ETC...group** selection of a facilitator if you decline to act as facilitator for the group.,

If questions contact Darshini Jayawardena at jayawdar@niacc.edu